

**Cincinnati Preschool Promise
Board of Managers**

Minutes of Annual Meeting, September 18, 2018
6:30PM – 8:30PM

Board Members Present:

Father Michael Graham (Chair), Deborah Mariner Allsop (Secretary), Pastor Ennis Tait, Cheryl Rose, Terri England, O'dell Owens, M.D., Toilynn O'Neal, Christine Fisher, Vanessa Y. White, Yousuf Ahmad, Dr.P.H. and Sallie Westheimer.

Board Members Absent:

Laura Sanregret, Gary Lindgren and Micah Kamrass.

Observers Present:

Greg Landsman - Cincinnati Preschool Alliance
Vera Brooks – Interim Director of Early Childhood
Leshia Lyman – Vice President, Success by 6 & Area Communities

Cincinnati Preschool Promise Staff Present (CPP):

Shiloh Turner - Executive Director
Mary Tighe - Marketing and Community Engagement Manager
Héctor Polanco - Finance Manager
Brittnii Pina – Quality Improvement Manager
Florence Malone – Outreach & Enrollment Manager
Lauren Moore – Program and Policy Manager
Lesley Nunn - Administrative Assistant
Addy Anaya – CPP Public Ally

Members of the Public:

Linda Blakney – Linda Blakney Daycare
Kisha Johnson – Johnson Childcare LLC
Traci Poellnitz – CozyCare Nursery School and Childcare
Anna Kelma – Cincinnati Federation of Teachers
Christine Brown – Cincinnati Union Co-op Initiative
Kristen Barker – Cincinnati Union Co-op Initiative
Vanessa Frytag – 4C for Children
Emily Lewis – MetrixIQ
Eric Rademacher – University of Cincinnati
Clement Tsao – Workforce Development Council
Anne Forelich – Former Leader Teacher at Cincinnati Public Schools
Garri Davis – Water Lily Learning Center
Jacqueline Ship
Nicole Burns – Sandbox Childcare
Yulanda Gray-Wright – Educator

1. Welcome, Call to Order

Father Graham opened the Annual meeting at 6:31 pm. He welcomed new Board members, Vanessa White and Yousuf Ahmad to the CPP Board.

ACTION: A motion to approve the agenda was made by Sallie Westheimer and seconded by Yousuf Ahmad. The motion was unanimously approved.

2. Review and Approval of Minutes of August 23, 2018

Father Graham asked the Board for comments on the minutes of August 23, 2018. Toilynn O'Neal's name was noted as missing from the list of Board members attendees and a request was made to rectify this.

Father Graham requested a motion to approve minutes of August 23, 2018 with the noted revisions.

ACTION: A motion to approve the minutes of August 23, 2018 with the noted revisions, was made by Pastor Tait and seconded by Terri England. The motion was unanimously approved.

3. Mission Moment:

Nicole Burns of Sandbox Childcare, a childcare provider of 17 years and a five star quality rated provider in the quality desert area presented the mission moment. Nicole Burns described how CPP has impacted her program by providing coaching and assisted her center in becoming a high quality program.

4. Public Comments:

- Kisha Johnson of Johnson Daycare Center, LLC, a five star quality rated provider, spoke about being located outside CPS/CPP city limits and being ineligible for CPP as a result. She asked the Board to consider and explore how can preschool dollars follow children who live in the city but go to preschool outside CPP/CPS boundaries.
- Yulanda Gray-Wright, an educator who has been in the field for 19 years, spoke on wages and quality. She spoke about how higher wages for teachers will open up opportunities for children as well as investing in teachers as a way of validating their important work and impact in the lives of kids.

5. Annual Meeting:

Deborah Allsop, Chair of the Governance Committee and Board Secretary, presented the following report and recommendations for approval:

- Dr. Yousuf Ahmad and Vanessa Y. White to be confirmed as the two new Board members and class of 2021.
- Christine Fisher, Laura Sanregret and Cheryl Rose were all re-appointed by their nominating organizations and will also form the class of 2021.
- Appointment of CPP Officers :
 - a) Father Michael J. Graham, S.J. will continue as Board Chair;

- b) Cheryl Rose is appointed Board Treasurer and
- c) Deborah Allsop is the Board Secretary.
- Appointment of Committee Chairs:
 - a) Father Graham to continue chairing the Executive Committee;
 - b) Pastor Ennis Tait to chair Community Engagement Committee;
 - c) Cheryl Rose to chair Finance & Audit Committee;
 - d) Deborah Allsop to chair Governance Committee.
- Appointment of Board members to various Committees with the following noted:
 - a) Gary Lindgren to join the Executive Committee;
 - b) Christine Fisher and Vanessa White to join the Finance Committee;
 - c) Dr. Yousuf Ahmad and Terri England to join the Governance Committee.
- Annual Disclosure of Conflict Statements – a revised document was distributed and Board members asked to complete the form at the meeting.
- Revised Governance Principles – the following revisions were put forward for approval:
 - a) Replace all instances of Cincinnati Preschool Alliance with Cincinnati Promise Forward;
 - b) On page 3, change to “Terms shall run up to and including the Annual Meeting”;
 - c) On page 4, under Finance & Audit Committee, strike sentence the parenthesis;
 - d) On page 5, the Board Chair shall nominate additional at-large members of the Executive Committee until the total is six;
 - e) On page 5, under Frequency of Meetings, change to Board meetings will occur a minimum of 6 meetings per year.
- **RECOMMENDATION:** On page 7 under CEO/Executive Director, remove all instances of he/she from the document and replace it with the CEO.
- Frequency of Board meetings – Father Graham proposed the Board meetings continue monthly with a revisit of the agenda item in January 2019.
- **FOLLOW UP ACTION ITEM:** The Board to revisit and vote on the frequency of Board meetings at the January 2019 meeting.

Father Graham asked for a motion to move to approve the Governance Committee report and recommendations.

ACTION ITEM: A motion was made by Deborah Allsop to accept the Governance report recommendations and listed agenda items to the Annual Meeting and seconded by Sallie Westheimer. The motion was unanimously approved.

6. Follow up from Board Retreat:

Community Engagement next steps:

- Re-focus on Community Engagement with a relook at redefining what community engagement looks like, who are we connecting with and what CPP needs to do going forward.
- With Mary Tighe leaving CPP, there is a need to get someone to continue the work. There is a potential to resource it once the group has been defined and what can be done in the community.
- Pastor Tait and Shiloh Turner to meet to discuss strategy going forward on community engagement. Once the strategy has been defined, it will be brought to the Board.
- The roles of the Board and individual Board members should look to see how best they can support Community Engagement.

Risk-taking and clear performance measures next steps:

- The Crane Center for Early Childhood Research and Policy is finalizing the evaluation report and the final report is slated to be presented at the October Board meeting.
- CPP team will create performance measures that will rollover to OGSM (Objectives, Goals, Strategies and Measures).
- In terms of risk taking, CPP team has identified some buckets of work including tuition assistance, quality improvements, wage pilots and transport barriers.

7. CUCI Final Report on wages:

Cincinnati Union Co-Op Initiative presented the final report on wages. A copy can be obtained by emailing ellen@cincinnatiunioncoop.org.

NEXT STEPS:

- With CUCI report, we would like to bring back a set of recommendations that will animate a couple of pilots.
- CPP staff to start to crunch scenarios and bring it back to the October meeting. Some Board members to join CPP staff on the work.
- Board members who would like to part of the wage pilot workgroup to contact Shiloh Turner and Lauren Moore.
- Any future wage work/pilots and recommendations/next steps should be driven by CPP staff point who is Lauren Moore.
- Sallie suggested any future model scenarios be scaled so CPP has an idea of the financial costs especially if the model turns out to be successful.

8. Executive Director Update:

Shiloh Turner provided a brief update:

- 73 programs are enrolled in the Quality Improvement Program.
- Current enrollment numbers is 1187 with 655 CPP and 532 CPS.

9. Observers Updates:

Greg Landsman commented he would like to be part of the wage work group and encouraged CPP to continue partnering with the Workforce Development Council on the wage piece.

10. Adjourn

ACTION: A motion to adjourn the meeting at 8:35 pm was made by Deborah Allsop and seconded by Vanessa White. The motion was unanimously approved.

Future Board Meetings:

October 30, 2018 – 4:00 to 6:00 pm, UWGC
November 27, 2018 – 4:00 to 6:00 pm, UWGC
December 18, 2018 – 4:00 to 6:00 pm, UWGC

Submitted by,
Lesley Nunn, Administrative Assistant, Cincinnati Preschool Promise