

**Cincinnati Preschool Promise  
Executive Committee Meeting**  
Held via Remote Video Conferencing by Zoom  
Minutes of January 12, 2021 at 3:00 – 4:00PM

**Executive Committee Members Present:**

Cheryl Rose, Bishop Ennis Tait, O'dell Owens, M.D., Micah Kamrass, Deborah Mariner Allsop, and Gary Lindgren

**Executive Committee Members Absent:** None

**Observers Present:** None

**Cincinnati Preschool Promise (CPP) Staff Present:**

Chara Fisher Jackson, Executive Director  
Héctor Polanco, Finance Director  
Kenetra Mathis, Program and Evaluation Manager  
Tanya Del Valle, Senior Administrative Assistant

**Guests:**

Jake Purcell – Katz Teller Attorney

**1. Welcome, Call to Order**

O'dell Owens M.D. welcomed the members of the Executive Committee to the meeting which was held via Zoom video conferencing. A roll call was completed and the meeting was called to order at 3:05 PM.

The following was read out to the committee members and members of public by the Chair of the committee before proceeding to the agenda approval.

Please note that in conjunction with Ohio State's revised Sunshine Laws and the rule limiting the number of people who may meet in a space and who may so meet, CPP has decided to convene the meeting via video conference. In accordance with Ohio Public Records and Open Meeting laws, CPP has advertised the meeting on it's website in advance, and has provided a link for members of the public to listen and view the meeting. This meeting will be recorded. Documentation distributed at this meeting will be made available via the CPP website, under the area Board of Directors, Approved Meeting Minutes as soon as possible after the meeting.

O'dell Owens M.D. requested a motion to approve the presented agenda.

**ACTION:** The motion was unanimously approved.

A motion was requested to approve the minutes of November 10, 2020.

**ACTION:** A motion to approve the minutes of November 10, 2020 was made by Cheryl Rose and seconded by Deborah Allsop. The motion was unanimously approved.

## **2. Refresh CPP Governance, Structure, and Goals**

Jacob Purcell presented a refresher and led discussion on the CPP governance, structure, and goals.

For more details, a copy of the presentation and information can be found by visiting our website, [www.cincy-promise.org](http://www.cincy-promise.org) > Who We Are > Our Impact > Meeting Schedule > Approved Board Minutes, Executive, January 12 – PPT.

## **3. Executive Director's Report**

Chara Fisher Jackson discussed a new one page dashboard that gives an overall snapshot of the organization's status for the committee. The overall status is green which means that the organization is on track to meet all the goals for this year.

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## **4. Committee Updates**

### **4.1 Governance Committee**

- Deborah Allsop stated that the priorities of the Governance Committee this year are the Board of Managers education and self-evaluation. The committee will be bringing information about a Board of Managers Retreat in the 2<sup>nd</sup> quarter of this year and self-evaluation to look at individual performance and how they can serve the mission of the organization.
- The committee is also recommending that the CPP Document Retention go to the full board for a first read and be considered for policy adoption at the next quarterly meeting.

### **4.2 Finance and Audit Committee**

- Cheryl Rose said that the FY20 Audit Result were clean and had positive news. Brian Todd presented the results to the committee and they will be sharing a brief presentation at the Board of Managers meeting on January 19<sup>th</sup>.

- The Finance and Audit Committee also approved their committee charter to go to the Governance Committee for review.
- Hector Polanco presented time line changes giving him six weeks from the close of the month to bring reports to the committee. This will allow him to enhance the forecasting.

#### **4.3 Community Engagement**

- Bishop Ennis Tait stated that due to rescheduling the meeting has not yet taken place and there will be a report at the Board of Managers meeting.

#### **5. Adjourn**

#### **Future 2021 Meetings:**

February 16 at 3:00 PM

March 2 at 3:00 PM

April 20 at 3:00 PM

May 4 at 3:00 PM

June 1 at 3:00 PM

August 3 at 3:00 PM

September 7 at 3:00 PM

October 19 at 3:00 PM

November 2 at 3:00 PM

Submitted by Tanya Del Valle, Senior Administrative Assistant

Cincinnati Preschool Promise