

**Cincinnati Preschool Promise  
Governance Committee Meeting**  
Held at UWGC Community Chest Room  
Minutes of August 19, 2021, 1:00 PM – 2:00 PM

**Board Members Present:**

Committee Members: Deborah Mariner Allsop, Terri England, and Marcia Futel

**Members Absent:** Micah Kamrass

**Cincinnati Preschool Promise Staff Present:**

Chara Fisher Jackson, Executive Director and CEO  
Tanya Del Valle, Senior Administrative Assistant

**Guests and Members of Public:**

Jacob Purcell, Manley Burke

**1. Welcome, Call to Order:**

Deborah Allsop welcomed the Governance Committee members and opened the meeting at 1:00 PM.

**ACTION:** A motion to approve the agenda was made by Terri England and seconded by Marcia Futel. The motion was unanimously approved.

**ACTION:** A motion to approve June 3, 2021, Governance Meeting Minutes was made by Marcia Futel and seconded by Terri England. The motion was unanimously approved.

**2. Review of the Annual Governance Task Calendar**

- **Review of the Board Retreat Summary**

Committee members provided positive feedback about their Board Retreat experiences. Deborah Mariner Allsop requested that Chara Fisher Jackson add an additional summary of the elevator speech presentation part of the Board Retreat since several members had to leave early and did not want them to miss out on that vital information. Chara Fisher Jackson said that she would have that for the September Governance meeting.

Chara Fisher Jackson said that she would meet with Ann Maxfield to discuss the strategic planning process and bring feedback from that meeting to the September 2 Governance Committee Meeting. Reporting to the Board of

Managers about the Board Retreat Summary and strategic planning efforts at the September meeting would be the next step.

For more details, the CPP Board of Managers 2021 Retreat Summary will be made available in the Meeting Documents on the CPP website, under the area Who We Are > Our Impact > Meeting Schedule > Approved Meeting Minutes.

- **Review of Current Classes by the Nominating Organizations**

The Class of 2024 has five members submitting by the 3 nominating organizations.

Christine Fisher - CPS  
Laura Sanregret – CPS  
Micah Kamrass – UW  
Crystal Perkins – Promise Forward  
Jallisa Hutchins – Promise Forward

Cheryl Rose and Dr. Vanessa Y. White were nominated by Promise Forward for the Class of 2021 and have terms that expire at the September board meeting.

We should thank the Board of Managers members that resign or have expired terms. We can ask Dr. Owens to send a thank you. Chara Fisher Jackson said that a gift is usually given and that we had planned to give the same as last year.

- **Replacement of Bianca Edwards**

Promise Forward selected Verline Dotson to complete Bianca Edward's term, which ends in 2022. She will begin at the September Board meeting after approval from the board.

An email exchange confirming the Promise Forward nominees was discussed and is attached to these minutes.

For more details, the class membership spreadsheet will be made available in the meeting documents on the CPP website, under the area Who We Are > Our Impact > Meeting Schedule > Approved Meeting Minutes.

- **Nomination of the Board Chair & Officers**

Deborah Mariner Allsop said that in considering the nomination of the Board Chair, Secretary, and Treasurer, the committee must also consider the composition of the Executive Committee and the nominating organizations. Under the Operating Agreement, the Executive Committee must have two

members from each nominating organization for a total of six members. The Board Chair, Community Engagement Chair, Finance & Audit Chair, and the Governance Committee chair are on the Executive, leaving two at-large members to be selected. In filling the Treasurer position, we need to maintain that balance of two members from each organization and may have to change the at-large members to keep that balance.

Committee members discussed the skills and talents that the Treasurer position involves as well as the time commitment. Several board members had the needed skills and talents, and governance committee members decided to decide on the Chair and Officers nomination at the September 2 meeting after careful consideration and discussions with the candidates.

- **Disclosure/Conflict of Interest Form**

Chara Fisher Jackson said that an annual review and update of the Disclosure/Conflict of Interest form occurs. The disclosure forms are distributed at the Board of Managers Annual Meeting. Then documents are collected from all members, reviewed by the Governance Committee and legal counsel. The Governance Committee then reports out results of the review at the Board of Managers meeting in January.

Chara Fisher Jackson said that the redline copy included the changes suggested by Jacob Purcell, CPP counsel and that overall, they were minor changes. Committee members can review the changes and provide any feedback at the next meeting.

For more details, the redline copy of the Disclosure/Conflict of Interest will be made available in the meeting documents on the CPP website, under the area Who We Are > Our Impact > Meeting Schedule > Approved Meeting Minutes.

### **3. October Meeting**

Deborah Mariner Allsop said that an additional meeting was needed to complete work for the Governance Committee. Committee members agreed that October 7 was an ideal time after a review of their schedules.

### **4. Executive Director/CEO Update**

Chara Fisher Jackson said that she is in the process of reviewing new evaluation tools since feedback from the Board of Managers was that last year's evaluation tool was cumbersome.

Chara Fisher Jackson said that we are in the process of renegotiating the Master Agreement with CPS. She would like the committee to recommend that Dr. Owens appoint an Ad Hoc committee of four members, with representation from

each of the nominating organizations, to help provide feedback. She wants to collect feedback from the public and key stakeholders so that all have a voice in recommending changes to the Master Agreement.

Deborah Mariner Allsop asked if there were particular skill sets that Chara Fisher Jackson was looking for in the ad hoc committee members. Chara Fisher Jackson said that she needs people with historical knowledge, provider experience, and knowledge of the field.

**ACTION:** A motion to recommend that Dr. Owens appoint an ad hoc committee of four at the annual meeting of the Board of Directors to assist in renegotiating the Master Agreements was made by Terri England and seconded by Marcia Futel. The motion was unanimously approved.

Chara Fisher Jackson said that she needs feedback from the committee on the calendar format for the 2022 Board of Managers and Committees. Several styles were included in the meeting documents from CPP and CPS for the committee to review and give feedback at the September Governance Committee meeting.

## 5. Adjourn

**ACTION:** A motion to adjourn was made by Marcia Futel and seconded by Terri England. The motion was unanimously approved.

### **Future 2021 Governance Committee Meetings**

September 2, 2021, at 10:00 AM

October 7, 2021, at 10:00 AM

November 2, 2021, at 10:00 AM

Submitted by Tanya Del Valle, Senior Administrative Assistant  
Cincinnati Preschool Promise

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**From:** Deborah Allsop <[deborah.allsop@familiesforward.net](mailto:deborah.allsop@familiesforward.net)>  
**Sent:** Wednesday, August 18, 2021 6:59 PM  
**To:** Ennis Tait <[pastortait@msn.com](mailto:pastortait@msn.com)>  
**Cc:** Vanessa White <[vanessawhite38@yahoo.com](mailto:vanessawhite38@yahoo.com)>; Verline Dotson <[dotsonverline@gmail.com](mailto:dotsonverline@gmail.com)>; Terri England <[terriengland69@gmail.com](mailto:terriengland69@gmail.com)>; 'Deborah Allsop' <DeborahAllsop@FAMILIESFORWARD.net>  
**Subject:** Re: Promise Forward Board Members

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Good Evening Bishop Tait,

Thank you for your communication of earlier today regarding Promise Forward's nominations to the Cincinnati Pre School Promise Class of 2024 with expiration of the terms of Cheryl Rose and Dr. Vanessa White and the vacancy created in the Class of 2025 by the resignation of Bianca Edwards.

Summarizing for the CPP Governance Committee records the nominations made by Promise Forward as follows:

Verline Dotson will complete Bianca Edward's term which ends as of the Annual Meeting in September 2022. She will be seated on the CPP Board of Managers at the Annual Meeting on September 21, 2021.

Crystal Perkins and Jallisa Hutchins will join the class of 2024 replacing Dr. Vanessa White and Cheryl Rose whose terms expire as of September 21, 2021 Annual Meeting. They will be seated on the CPP Board of Managers at the Annual Meeting on September 21, 2021.

It would be helpful to get bios/resumes for the three nominees. These should be sent over to Chara Fisher Jackson. They will be used as introduction at the CPP Annual Meeting. Currently, I believe that all CPP Board of Managers have photos and bios on the CPP Website. Those bios/resumes will also be used after the CPP Board Meeting and the Class of 2024 (all five members from the three nominating organizations) as part of a summary that is prepared for the ratification process by the United Way of Greater Cincinnati Board of Directors. The ratification of nominees to the CPP Board of Managers is part of the CPP Governance Principles and the CPP Operating Agreement.

Thank you so much.

Regards,  
Deborah

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**From:** Ennis Tait <[pastortait@msn.com](mailto:pastortait@msn.com)>  
**Sent:** Wednesday, August 18, 2021 3:33:17 PM  
**To:** Deborah Allsop <[deborah.allsop@familiesforward.net](mailto:deborah.allsop@familiesforward.net)>  
**Cc:** Vanessa White <[vanessawhite38@yahoo.com](mailto:vanessawhite38@yahoo.com)>; Verline Dotson <[dotsonverline@gmail.com](mailto:dotsonverline@gmail.com)>; Terri England <[terriengland69@gmail.com](mailto:terriengland69@gmail.com)>  
**Subject:** Re: Promise Forward Board Members

Good afternoon Mrs. Allsop. I hope all is well with you and your family.

I accordance with the governance protocols for seating members on the CPP Board of Managers, Cincinnati Promise Forward is submitting the following names:

Verline Dotson (complete Bianca Edwards term)  
Crystal Perkins  
Jallisa Hutchins

We'd like to thank you and the governance committee for being dutifully responsible for maintaining the standard of excellence and integrity in this process.

If you have any questions, please don't hesitate to contact myself, Dr. Vanessa White, or Ms. Verline Dotson.

Blessings,

Bishop Ennis Tait  
Board Chair  
Cincinnati Promise Forward

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

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**From:** Deborah Allsop <[deborah.allsop@familiesforward.net](mailto:deborah.allsop@familiesforward.net)>  
**Sent:** Tuesday, August 3, 2021 3:40:28 PM  
**To:** [pastortait@msn.com](mailto:pastortait@msn.com) <[pastortait@msn.com](mailto:pastortait@msn.com)>  
**Cc:** Deborah Allsop <[deborah.allsop@familiesforward.net](mailto:deborah.allsop@familiesforward.net)>  
**Subject:** FW: Promise Forward Board Members

Good Afternoon Bishop Tait,

It was nice speaking with last week! Has Promise Forward identified nominees? Cincinnati Pre School Promise would like to extend an invitation to them to participate in the

Retreat. They will send an agenda and reminder out the meeting tomorrow.

Please let me know so that I can send this information over to Chara Fisher Jackson to send the invitation out.

Blessings to You!!

Deborah