

**Cincinnati Preschool Promise
Executive Committee Meeting**
Held via Remote Video Conferencing by Zoom
Minutes of June 1, 2021, at 3:00 – 4:00 PM

Executive Committee Members Present:

Cheryl Rose, O'dell Owens, M.D., Deborah Mariner Allsop, Micah Kamrass, and Bishop Ennis Tait

Executive Committee Members Absent: Gary Lindgren

Observers Present: None

Cincinnati Preschool Promise (CPP) Staff Present:

Chara Fisher Jackson, Executive Director
Héctor Polanco, Finance Director
Tanya Del Valle, Senior Administrative Assistant

Guests:

Jacob Purcell, Manley Burke

1. Welcome, Call to Order

O'dell Owens M.D. welcomed the members of the Executive Committee to the meeting, which was held via Zoom video conferencing. A roll call was completed, and the meeting was called to order at 3:05 PM.

The following was read out to the committee members and members of the public by Micah Kamrass before proceeding to the agenda approval.

Please note that in conjunction with Ohio State's revised Sunshine Laws and H.B. 404 signed into law in November of 2020, CPP has decided to convene the meeting via video conference. In accordance with Ohio's Sunshine Laws and H.B. 404, CPP has advertised the meeting on it's website in advance, and has provided a link for members of the public to listen and view the meeting. This meeting will be video recorded, and a copy of the meeting minutes, including any documentation, will be made available on the CPP website, under the area Who We Are, Our Impact, Meeting Schedule, Approved Meeting Minutes as soon as possible after the meeting.

ACTION: Deborah Allsop made a motion to approve the agenda seconded by Micah Kamrass. The motion was unanimously approved.

A motion was requested to approve the minutes of April 20, 2021.

ACTION: Cheryl Rose made a motion to approve the minutes of April 20, 2021, seconded by Deborah Allsop. The motion was unanimously approved.

2. Executive Director's Report

Chara Fisher Jackson provided a brief overview of the RFP Road map and discussed the current stage. The CPP Dashboard showed that 975 applications for tuition assistance had been processed with 770 applications approved. The Community Engagement goals will be back to green due to the excellent progress the team has made and the planned activities.

Dr. Owens asked about the speed of the application process. Chara Fisher Jackson said that it was much faster and that they were processed within seven days. The pandemic was slowing down some items that parents needed, such as notaries. She said that she would compile the information from MetrixIQ and provide a report that gives numbers for call volume and frequently missing information documents to present at the next Executive Committee meeting.

Chara Fisher Jackson said that the FY22 budget went over well at the CPS Budget, Finance, & Growth Committee. No more additional providers have gone out of business since the last meeting.

Year 5 Evaluation Scope of Work cost of \$378,550 decreases from Year 4 cost of \$392,050. It contains the 3rd-grade effects of quality preschool education, PB & Jam results, and the Books Alive Pilot program analysis.

3. Committee Reports

- **Finance & Audit Committee-** Cheryl Rose said the last meeting was spent discussing the Levy Life Cycle Model that shows how the underspend actually covers the last six months of the first levy and the yearly 3% cost of quality increases to the budget this levy.
- **Cost of Quality Committee-** Chara Fisher Jackson said that the committee is setting some goals in August to see how they can help offer some policy recommendations and advice on the talent pipeline for teachers.

6. Adjourn

ACTION: Cheryl Rose made a motion to adjourn, seconded by Deborah Allsop. The motion was unanimously approved.

Future 2021 Meetings:

August 3 at 3:00 PM

September 7 at 3:00 PM

October 19 at 3:00 PM

November 2 at 3:00 PM

Submitted by Tanya Del Valle, Senior Administrative Assistant

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