

**Cincinnati Preschool Promise  
Board of Managers**

Minutes of Annual Meeting, October 22, 2020  
12:00PM – 2:00PM

**Board Members Present:**

Father Michael Graham (Chair), Anthony Hobson, Cheryl Rose, Deborah Allsop, Christine Fisher, Laura Sanregret, Marcia Futel, Terri England, Micah Kamrass, O'dell Owens, M.D., Bishop Ennis Tait, \*Dr. H. James Williams, Vanessa White, Gary Lindgren and Sallie Westheimer.

\*Board term effective December 1, 2020, upon Father Michael Graham's departure on that day.

**Board Members Absent:**

Bianca Edwards

**Observers Present:**

Vera Brooks – Director of Early Childhood, Cincinnati Public Schools  
Moir Weir – CEO, United Way of Greater Cincinnati  
Greg Landsman – Councilman, City of Cincinnati

**Observers Absent:**

**Cincinnati Preschool Promise Staff Present (CPP):**

Chara Fisher Jackson – CPP Executive Director  
Héctor Polanco – Finance Director  
LaKeisa Ealy – Marketing and Community Engagement Manager  
Florence Malone – Outreach and Enrollment Manager  
Brittnii Pina – Quality Improvement Manager  
Kenetra Mathis – Data and Evaluation Manager  
Jacob Purcell - CPP External Counsel

**Members of the Public:**

Brandy Harris – MetrixIQ  
Emily Lewis – Learning Grove  
Eric Rademacher – University of Cincinnati  
Kim Ginn - 4C for Children  
Kristina Phillips – Cincinnati Business Committee  
Lisa Garofalo - Southwest Ohio Association for the Education of Young Children  
Vanessa Freytag – 4C for Children

## **1. Welcome, Roll Call and Approval of Agenda**

Father Graham welcomed Board members, members of the public and officially opened up the meeting at 12:04 PM. The following was read out to all before proceeding with the roll call.

Please note that in conjunction with Ohio State's revised Sunshine Laws and the rule limiting the number of people who may meet in a space, CPP has decided to convene the meeting via video conference. In accordance with Ohio Public Records and Open Meeting laws, CPP has advertised the meeting on it's website in advance, and has provided a link for members of the public to listen and view the meeting. This meeting will be video recorded and a copy of the meeting minutes, including any documentation, will be made available via the CPP website and on CPP YouTube, under the area Board Of Directors, Approved Meeting Minutes as soon as practically possible after the meeting.

A motion was requested to approve the presented agenda.

**ACTION:** A motion to approve the agenda was made by Bishop Ennis Tait and seconded by Laura Sanregret. The motion was unanimously approved.

## **2. Review and Approval of Minutes of September 22, 2020:**

Father Graham asked for comments on the Board minutes of September 22, 2020. The sole change requested was to add in page 5, section 5.1.2., words to the effect that the CEO evaluation process will include an opportunity for input by Board members. A motion was requested to approve the minutes.

**ACTION:** A motion to approve the minutes of September 22, 2020 was made by Dr. Owens and seconded by Vanessa White. The motion was unanimously approved.

## **3. Fiscal Year 2021 Goals and Workplan:**

Chara Fisher Jackson shared a draft of the Fiscal Year 2021 goals and the related workplan. The presentation included the process that had been followed to share and receive input from various stakeholders and the Board.

## **4. Committee Updates:**

### **4.1 Executive Committee:**

Father Graham presented the following update of the Executive Committee meeting of October 13:

1. Joint Vision Resolution: The Board of Education of Cincinnati Public School's passed the "Resolution Declaring a Shared Vision and Plan for Preschool Expansion". The resolution was shared with the committee.
2. Fiscal Year 2021 Goals and Workplan: Chara Fisher Jackson shared a draft of the Fiscal Year 2021 goals and the related workplan. She detailed the multiple outreach efforts that have taken place to gain various points of view.

- For more detailed information, please see the video and PowerPoint Presentation on CPP's website, [www.cincy-promise.org](http://www.cincy-promise.org), Board of Managers, Approved Board Meeting Minutes, October 22, 2020.

#### **4.2 Finance & Audit:**

Cheryl Rose presented the following update of the Finance & Audit Committee meeting of October 13:

1. The committee reviewed a potential committee charter. The number of committee members and their representation between the three founding organizations was discussed as five are listed but six are members. A need to increase community representation was also discussed. The level of involvement by community members was discussed. Additional conversations will be had at the next meeting.
2. Financial results for the period ending September 30, 2020 were reviewed.
3. Potential changes to the financial reporting packet received by the committee were reviewed. Additional discussion will be had the next committee meeting.
4. Agreement was reached that 2021 meetings will be scheduled to precede the Executive Committee meetings in 2021 leaving a gap of 30 minutes between meetings. That means 2021 meetings will be held on Tuesdays, with no meeting in July and December.

For more detailed information, please see the video and PowerPoint Presentation on CPP's website, [www.cincy-promise.org](http://www.cincy-promise.org), Board of Managers, Approved Board Meeting Minutes, October 22, 2020.

#### **4.3 Community Engagement:**

Bishop Ennis Tait presented the current FY21 Goals & Work Plan for the community engagement team, including steps being taken to develop a volunteer and ambassador strategy. He also expressed the need for CPP to advocate for teacher wage increases and provided a calendar of community activities the committee was supporting in September and October.

For more detailed information, please see the PowerPoint Presentation on CPP's website, [www.cincy-promise.org](http://www.cincy-promise.org), Board of Managers, Approved Board Meeting Minutes, October 22, 2020.

### **5. CPS Update**

Vera Brooks provided an update on CPS preschool enrollment and steps taken to facilitate engagement by families and students.

For more detailed information around the presentation and discussion that took place thereafter, please see the video and PowerPoint Presentation on CPP's website, [www.cincy-promise.org](http://www.cincy-promise.org), Board of Managers, Approved Board Meeting Minutes, October 22, 2020.

### **6. Executive Director Update:**

Chara Fisher Jackson presented to the Board of Managers an update on the operations of CPP that included:

- Detailing how kindergarten student evaluations in 2020 would be different since the KRA-R (a revision to the KRA) would be administered in October 2020.
- How CPS's Work Development Council met and review Year 3 workforce-related outcomes and then developed new priorities for 2021.
- Reviewed how a partnership with the African American Chamber of Commerce has led to "Smart Packs" with learning materials being distributed to preschoolers at Community Provider sites.
- Displayed an infographic showing CPP achievements from its inception to the present
- Outlined the 10+ groups to whom Year 3 results have been presented

For more detailed information, please see the video and PowerPoint Presentation on CPP's website, [www.cincy-promise.org](http://www.cincy-promise.org), Board of Managers, Approved Board Meeting Minutes, October 22, 2020.

### **7. Observers Comments:**

Observer Comments were made by Vera Brooks and Greg Landsman.

For more details, refer to the video on our website, [www.cincy-promise.org](http://www.cincy-promise.org), Board of Managers, Approved Board Meeting Minutes, October 22, 2020.

### **8. Executive Session:**

**ACTION:** A motion to enter Executive Session to discuss a personnel matter consisting of the Executive Director's evaluation was made at 1:10PM by Deborah Allsop and seconded by Laura Sanregret. The roll-call vote to enter Executive Session was:

Deborah Allsop - **Yea**  
Terri England - **Yea**  
Christine Fisher - **Yea**  
Marcia Futel - **Yea**  
Michael Graham - **Yea**  
Anthony Hobson - **Yea**  
Micah Kamrass - **Yea**  
Gary Lindgren - **Yea**  
O'dell Owens - **Yea**  
Cheryl Rose - **Yea**  
Laura Sanregret - **Yea**  
Ennis Tait - **Yea**  
Sallie Westheimer – **Yea**  
Vanessa White - **Yea**

Bianca Edwards – Absent and therefore not voting

### **9. Adjourn:**

Upon returning from Executive Session at 2:06PM a motion to adjourn was made by Laura Sanregret and seconded by Vanessa White. The motion was unanimously approved.

Submitted by Héctor Polanco, Finance Director

**Future Board Meetings:**

November 17 – 4:00 to 6:00 PM

December 15 – 12:00 to 2:00 PM