

**Cincinnati Preschool Promise
Governance Committee Meeting**
HELD VIA ZOOM VIDEO CONFERENCE
Minutes of June 3, 2021, 10:00 AM – 11:00 AM

Board Members Present:

Committee Members: Deborah Mariner Allsop, Terri England, Micah Kamrass, and Marcia Futel

Members Absent: None

Cincinnati Preschool Promise Staff Present:

Chara Fisher Jackson, Executive Director and CEO
Tanya Del Valle, Senior Administrative Assistant

Guests and Members of Public:

Jacob Purcell, Manley Burke

1. Welcome, Call to Order:

Deborah Allsop welcomed the Governance Committee members and opened the meeting at 10:00 AM.

The following was read out to the Governance Committee before proceeding to the agenda approval.

Please note that in conjunction with Ohio State's revised Sunshine Laws and H.B. 404 signed into law in November of 2020, CPP has decided to convene the meeting via video conference. In accordance with Ohio's Sunshine Laws and H.B. 404, CPP has advertised the meeting on its website in advance, and has provided a link for members of the public to listen and view the meeting. This meeting will be video recorded and a copy of the meeting minutes, including any documentation, will be made available on the CPP website, under the area Who We Are, Our Impact, Meeting Schedule, Approved Meeting Minutes as soon as possible after the meeting.

ACTION: A motion to approve the agenda by Micah Kamrass and seconded by Marcia Futel. The motion was unanimously approved.

ACTION: A motion to approve the minutes of April 22, 2021, was made by Marcia Futel and seconded by Terri England. The motion was unanimously approved.

2. Review of the Governance Task Calendar

Committee members reviewed the Governance Task Calendar and said that they are on track to reach their goals.

Discussion of Board of Managers Class of 2024

Deborah Mariner Allsop said that Cheryl Rose, Laura Sanregret, Micah Kamrass, Christine Fisher, and Vanessa Y. White, Ph.D., are in the Class of 2024. The letters have been sent out to the three nominating organizations. The United Way of Greater Cincinnati has already responded, nominating Micah Kamrass for another three-year term.

Board of Managers 2021 Retreat Planning

Deborah Mariner Allsop said that the RFPs came back, and they were higher priced than we had anticipated. Anne Maxfield was the facilitator chosen. She has experience with local nonprofits. Both Dr. Owens and she are familiar with her work with other organizations and have been impressed by Anne Maxfield's work. Dr. Owens, Chara Fisher Jackson, and the Governance Committee will each have sessions to work with Anne Maxfield on planning the retreat.

3. Executive Director's Report

The Community Engagement Committee did not have a quorum and could not approve their committee charter last meeting.

The Board of Managers Reference Manual has been shared with the committee two ways, the Board Portal and a DropBox link. It is a large binder weighing about 10 pounds and a large digital file that is too big for most email boxes. If individuals want a hard copy, it can be delivered at the Board of Managers retreat to save on postage. Please send any feedback or suggestions.

ACTION: A motion to recommend that the Board of Managers Reference Manual be sent to the Board of Managers for review was made by Terri England and seconded by Micah Kamrass.

4. Adjourn

ACTION: A motion to adjourn was made by Terri England and seconded by Micah Kamrass. The motion was unanimously approved.

Future 2021 Governance Committee Meetings

August 19, 2021, at 10:00 AM
September 2, 2021, at 10:00 AM
November 2, 2021, at 10:00 AM

Submitted by Tanya Del Valle, Senior Administrative Assistant
Cincinnati Preschool Promise