

**Cincinnati Preschool Promise  
Governance Committee Meeting**

Zoom

Minutes of April 7, 2022, 10:00 AM – 11:00 AM

**Committee Members Present:**

Committee Members: Terri England, Marcia Futel, Jalissa Hutchins, and Micah Kamrass

**Members Absent:** Deborah Mariner Allsop

**Cincinnati Preschool Promise Staff Present:**

Chara Fisher Jackson, Executive Director and CEO  
Tanya Del Valle, Senior Administrative Assistant

**Guests and Members of Public:** None

**1. Welcome, Call to Order:**

Chara Fisher Jackson welcomed the Governance Committee members, opened the meeting at 10:00 AM, and read the statement below.

Please note that in conjunction with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has decided to convene the meeting via video conference. In accordance with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has advertised the meeting on CPP's website in advance and has provided a link for members of the public to listen to and view the meeting. The meeting will be recorded. A copy of the meeting minutes, including any documentation, will be made available on the CPP website, under the area Who We Are, Leadership, Meeting Schedule & Minutes as soon as possible after the meeting.

**ACTION:** A motion to approve the minutes of March 3, 2022, was made by Micah Kamrass and seconded by Terri England. The motion was unanimously approved.

**2. Review of the Governance Task Calendar**

• **Review of Board Terms**

**CPP Board Members with terms expiring**

- Marcia Futel - CPS
- Terri England - Promise Forward
- Verline Dotson - Promise Forward

- Sallie Westheimer – UWGC
- Dr. H. James Williams (Open Position) – UWGC

All board members with expiring terms are eligible to serve another term. Attendance was reviewed for all the members with terms expiring, and there were no issues.

Next meeting, the committee will review the CPP Board Member Skills Matrix and the draft letters to appointing entities. We will also defer the Board Officer Nominations until the next meeting after reviewing the Skills Matrix and the Strategic Planning Retreat SMARTIE goals.

### **3. Executive Director's Report**

#### **Strategic Planning Retreat**

Chara Fisher Jackson discussed the Strategic Planning Retreat Agenda with the committee. The data will be grouped around the room, and the board members will help consolidate the essential points into SMARTIE Goals. The goals may be relevant for 3-5 years, depending on federal funding for universal preschool.

Chara Fisher Jackson mentioned that CPP might have to fill some gaps caused by Success by 6 since their Executive Director has resigned. It may include some data collection and other items that we will need to budget for that were previously completed by Success by 6.

Chara Fisher Jackson commented that CPP is looking for outside resources with 4C for Children that could fund community providers' capital improvements and analyze other successful investments in capital improvements done by similar groups.

Chara Fisher Jackson said that she and Jacob Purcell, CPP Council, were working on a draft of the Equity Policy to be reviewed at the June meeting.

### **4. Adjourn**

#### **Future Governance Committee Meetings**

June 2, 2022, at 10:00 AM

August 4, 2022, at 10:00 AM

September 8, 2022, at 10:00 AM

October (TBD) New Board Member Orientation

November 3, 2022, at 10:00 AM

Submitted by Tanya Del Valle, Senior Administrative Assistant  
Cincinnati Preschool Promise