

**Cincinnati Preschool Promise
Executive Committee Meeting**

Zoom

Minutes of May 10, 2022, at 3:00 – 4:00 PM

Executive Committee Members Present: O'dell Owens, M.D., Deborah Mariner Allsop, Terri England, and Gary Lindgren

Executive Committee Members Absent: Anthony Hobson and Bishop Ennis Tait

Observers Present: None

Cincinnati Preschool Promise (CPP) Staff Present:

Chara Fisher Jackson, Executive Director

Héctor Polanco, Finance Director

Tanya Del Valle, Senior Administrative Assistant

Guests: None

1. Welcome, Call to Order

O'dell Owens M.D. welcomed the members of the Executive Committee to the meeting, which was held as a Zoom Webinar. The meeting was called to order at 3:05 PM, and the statement below was read.

Please note that in conjunction with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has decided to convene the meeting via video conference. In accordance with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has advertised the meeting on CPP's website in advance and has provided a link for members of the public to listen to and view the meeting. The meeting will be recorded. A copy of the meeting minutes, including any documentation, will be made available on the CPP website, under the area Who We Are, Leadership, Meeting Schedule & Minutes as soon as possible after the meeting.

ACTION: A motion to approve the minutes of November 2, 2021, was made by Deborah Allsop and seconded by Terri England.

The motion was unanimously approved.

2. Executive Director's Report

Master Agreement Renewal

- Chara Fisher Jackson commented that the committee is waiting to hear back from Dan Hoying at Cincinnati Public Schools. The Master Agreement Committee will be working on talking points related to Cost of

Quality and opportunities for Extended Learning Session until we receive a response from CPS.

Strategic Planning Process

- CPP staff is in the process of building out the SMARTIE goals and developing action plans. Goal 3 is likely to be the first one that we will see action on since the timeline of the Master Agreement Renewal is close.
- CPP is working on expanding partnerships with United Way of Greater Cincinnati (UWGC), Ohio Job & Family Services (ODJFS), and Ohio local preschool initiatives to help meet our strategic goals.

3. Committee Reports

Finance & Audit Committee

- Chara Fisher Jackson said that the Pub 990 was filed and that everyone should have received copies for comments and feedback.
- FY23 Draft Budget - Héctor Polanco provided the key differences between last year's budget and the FY23 budget year.

Tuition Assistance

- Around 685 students per month, FY23 has a small increase over the FY22 actual
- Increased uptake of Extended Learning Session (ELS) at the beginning and end of TA year
- 3% increase in Cost of Quality as permitted by the Master Agreement
- K-SPARK School Readiness Program from Pitch Night

Quality Improvement

- Educational tool purchases are likely to return to pre-COVID-19 levels
- Small changes for Coaching scope of work and pricing

Cost of Quality

- Teacher Promise Grants (TPG) grow to 45% to 95 teachers

Expanding Staff

- Add three employee roles at CPP: Deputy Director, QI Assistant, and a TA Assistant

Dr. Owens asked for more details comparing last year's budget with the FY23 Draft Budget. In particular, he wanted the percentage increase or decrease included on the items such as technology. Chara Fisher Jackson said the CPP would provide the additional information requested for everyone.

Deborah Allsop asked for more details on the roles that CPP would be adding in FY23. Chara Fisher Jackson said that the three roles would include a Deputy Director, a full-time Promise Team/Enrollment position, and a full-time Quality Improvement Support position.

4. Adjourn

ACTION: A motion to adjourn was made by Deborah Allsop and seconded by Terri England.

The motion was unanimously approved.

Future Executive Committee dates:

June 14, 2022 – 3:00 to 4:00 PM

August 9, 2022 – 3:00 to 4:00 PM

September 13, 2022 – 3:00 to 4:00 PM

October 11, 2022 – 3:00 to 4:00 PM

November 8, 2022 – 3:00 to 4:00 PM

Submitted by Tanya Del Valle, Senior Administrative Assistant
Cincinnati Preschool Promise