

Cincinnati Preschool Promise

Board of Managers

Minutes Board of Meeting May 25, 2022

Zoom Meeting

4:00 PM – 6:00 PM

Board Members Present:

O'dell Moreno Owens, M.D., M.P.H. (Chair), Deborah Allsop, Marcia Futel, Sallie Westheimer, Verline Dotson, Anthony Hobson, Laura Sanregret, and Micah Kamrass

Board Members Absent:

Gary Lindgren, Christine Fisher, Terri England, Bishop Ennis Tait, Crystal Perkins, and Jalissa Hutchins

Guests:

Jacob Purcell, Manley Burke

Observers Present:

Vera Brooks – Director of Early Childhood, Cincinnati Public Schools

Observers Absent:

Moira Weir – CEO, United Way of Greater Cincinnati
Jennifer Wagner - Cincinnati Public Schools

Cincinnati Preschool Promise Staff Present (CPP):

Chara Fisher Jackson – Executive Director & CEO
Héctor Polanco – Finance Director
Brittnii Pina – Quality Improvement Manager
Kenetra Mathis – Program & Evaluation Manager
LaKeisa Ealy – Community Engagement & Marketing Manager
Laura Carr – Public Relations Strategist
Tanya Del Valle – Senior Administrative Assistant

Members of the Public:

Brandy Harris – MetrixIQ
Kim Ginn- 4C for Children
Vanessa Freytag – 4C for Children
Carolyn Brinkman – Best Point/Co-Stars
Deanna Lane – Learning Grove
Delorise Pennington – Learning Grove
Patricia Gleason – Learning Grove

1. Welcome, Roll Call, and Approval of Agenda

O'dell Moreno Owens, M.D., M.P.H. welcomed Board members, members of the public, and officially opened up the meeting at 4:02 PM and read the statement below.

Please note that in conjunction with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has decided to convene the meeting via video conference. In accordance with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has advertised the meeting on CPP's website in advance and has provided a link for members of the public to listen to and view the meeting. The meeting will be recorded. A copy of the meeting minutes, including any documentation, will be made available on the CPP website, under the area Who We Are, Leadership, Meeting Schedule & Minutes as soon as possible after the meeting.

2. Review and Approval of Minutes of March 22, 2022

A motion was requested to approve the March 22, 2022, meeting minutes.

ACTION: A motion to approve the minutes of March 22, 2022, was made by Deborah Allsop and seconded by Marcia Futel. The motion was unanimously approved.

3. Mission Moment

In a video interview, CPP provider Little Promise Preschool on the Westside shared how CPP has assisted them in supporting their 27 active CPP students and their families

4. Executive Director's Report

State of Early Childhood Education

- ODJFS has offered a temporary waiver of copayments for families receiving publicly funded childcare.
- ODJFS Stabilization Grants – CPP has been doing outreach to providers to encourage stabilization grant completion.
- Funding for workforce development initiatives is under consideration by the City of Cincinnati for 4.8 million dollars, with 2.4 million prioritized. A summary of the funding priorities was provided in the pre-reading documents.

Open Enrollment has begun for Tuition Assistance with radio ads, bus wraps, and billboards. The Streetcar is also getting a wrap, which is new for this year.

The Village Preschool of Anderson has donated \$20,000 to support Cincinnati Preschool Promise for the Smart Start Backpacks, PB& JAM sessions for providers, summer equipment for providers, and transportation needs of students.

Master Agreement Renewal

Chara Fisher Jackson said that Jacob Purcell, CPP Counsel, has sent the redlined draft of the Master Agreement to Cincinnati Public Schools (CPS), and Vera Brooks has confirmed that a committee has been formed at CPS to work on the Master Agreement. Their comments are anticipated soon. When CPS returns a reply to CPP, the Master Agreement Committee will meet again to continue working on the negotiations.

- **Tuition Assistance Application Status**

- Enrolled Students – 776

- Withdrawn – 33

- Denied – 161

- Address not in the district – 63

- Income too high (over 301% FPL) – 22

- Provider not a CPP TA Provider – 1

- Too old – 20

- Too young – 55

Dr. Owens asked about how we stay in contact with those who are too young. Chara Fisher Jackson said that the too young group of families receive postcards throughout the year with educational activities, nutrition tips, other helpful information, and a reminder to apply when their child is eligible for preschool. She said that the communications team will plan to send additional developmentally appropriate resources to this group to keep them connected to CPP.

- **Dashboard & Goals Update-** Chara Fisher Jackson said that two yellow areas related to Professional Development are present. We do not anticipate reaching the aggressive goals that we set due to Provider fatigue and other issues previously mentioned, like participation in courses that do not qualify for OCCRRA credits, such as business courses.

Marcia Futel asked for additional information about the program closures, like neighborhood and cause. Chara Fisher Jackson said she would send the board an update with all the details.

Sallie Westheimer shared some details from the presentation to Learning Grove by researcher Dr. Farran of the Tennessee preschool study discussed at previous meetings. She said that the Tennessee preschool programs looked good by outside measures but didn't use developmentally appropriate practices and learning through play. Chara Fisher Jackson noted that the coaches and the quality improvement practices at CPP ensure that developmentally appropriate practices are used. Our continued investments in coaches help give providers the tools to make a difference in student outcomes.

Strategic Goals & Objectives

Chara Fisher Jackson informed the board that the CPP staff are in the process of taking the 2022-2025 Strategic Goals from the Board of Managers Retreat and creating action plans. CPP will be adding a quarterly Strategic Plan Dashboard and defining key terms and metrics for the plan. Anne Maxfield will be providing a yearly review and alignment session for the Strategic Plan.

CPP is currently working on expanding partnerships with United Way of Cincinnati, ODJFS, and local Ohio preschool initiatives to support the strategic plan.

Thanks to Community Engagement & Marketing Manager

Chara Fisher Jackson thanked Lakeisa Ealy for her years of service to the Cincinnati Preschool Promise and her many contributions to raise the visibility of the organization and engage the community. Her last with CPP will be on June 3, 2022.

5. Evaluation Years 6 to 8 Scope of Work

Chara Fisher Jackson shared that the RFP Process led to one vendor application. The RFP Review Panel gave a unanimous recommendation that INNOVATIONS in Community Research and Program Evaluation is qualified and made recommendations to enhance areas of the evaluation. Those recommendations are included in the INNOVATIONS Scope of Work for Evaluation Years 6 to 8.

Enhancements for Year 6 include:

- Longitudinal Cohort Analysis of Milestones
- Mobility Analysis of CPP Families
- Landscape Review of Immigrant and Multilingual Populations
- Preschool Initiatives Best Practice Report

Year 7 to 8 Enhancements to Consider:

- CPP's Revised Equity Policy
- Workforce Recruitment & Retention Impact (Teacher Wage Study)
- Disciplinary & Behavior Data to promote early intervention
- Strategic Plan Goals & Objectives
 - Increased attendance
 - Meeting the needs of every child
 - Parent Education
 - Community Partnerships and Support for students & families

A motion was requested for approval for the Evaluation Years 6 to 8 Scope of Work not to exceed the budgeted amount, but some items may need updates. Any substantive changes will be brought to the CPP Board of Managers, but otherwise, CPP has the freedom to make minor changes.

ACTION: A motion was made to approve the Evaluation Years 6 to 8 Scope of Work not to exceed the budgeted amount. Any substantive changes will be brought to the CPP Board of Managers, and CPP has the freedom to make the minor changes. The motion was made by Laura Sanregret and seconded by Anthony Hobson. The vote was unanimously approved.

6. Committee Reports

Finance & Audit

Anthony Hobson discussed the FY23 Draft Budget of \$11,461,257. The FY23 budget includes the changes listed below.

Tuition Assistance

- Around 685 students per month, FY23 has a small increase over the FY22 Actual

- Increased uptake of Extended Learning Session (ELS) at the beginning and end of TA
- 3% increase in Cost of Educational Quality
- KSPARK School Readiness Program

Quality Improvement

- Educational Tool Purchases return to Pre-COVID-19 levels
- Small Coaching RFP Scope & Pricing changes

Cost of Quality

- Teacher Promise Grants (TPG) grow to 45% to 95 teachers

Expanding Staff

- Add three employee roles at CPP: Deputy Director, QI Assistant, and a TA Assistant

For more details, refer to the PowerPoint for the meeting, available at the CPP website, under the area Who We Are, Leadership, Meeting Schedule & Minutes.

Board members discussed the details of the contingency increase, how last year's contingency was allocated, and the need for additional notations to make it easier to see where the funds were used. In FY 22, the Contingency funds were used to cover the overspend in the Tuition Assistance program. Anthony Hobson said board members have the next few weeks to review the materials and submit any questions before the June Meeting and consideration for approval.

Chara Fisher Jackson said that additional notations would be added for the Contingency line item and sent to board members to review before the June Board Meeting. The timeline includes submitting a budget estimate to CPS, getting feedback on the FY23 Draft Budget from the public hearing for CPS on June 13, and sharing the comments with CPP Finance and Audit Committee.

Community Engagement

Dr. Owens commented that if any Board Committee has issues, they should share them with the entire board and allow everyone to provide feedback and assistance. Since Bishop Ennis Tait was unable to attend, there were no updates from the Community Engagement Committee.

7. CPS Update

Vera Brooks, Director of Early Childhood, Cincinnati Public Schools (CPS), shared the highlights below.

- Tomorrow is the final day of school
- Summer Scholars starts June 1
- Jump Start runs from Aug. 8-12
- Enrollment was 1,930, with 800 PEO students
- Data from the STEM Pilot is coming back, and it's looking good and ready to share

8. Observers' Comments

Vera Brooks, Director of Early Childhood, Cincinnati Public Schools (CPS), offered special thanks to LaKeisa Ealy for her help with recruitment and events.

9. Adjourn

ACTION: A motion to adjourn was made by Laura Sanregret and seconded by Anthony Hobson. The motion was unanimously approved.

Future CPP Board of Managers Meetings

- June 28, 2022 – 4:00 to 6:00 PM
- August 30, 2022 – 4:00 to 6:00 PM
- September 20, 2022 – 4:00 to 6:00 PM
- September 29*, 2022 – 4:00 to 6:00 PM
- October 25, 2022 – 4:00 to 6:00 PM
- November 29, 2022 – 4:00 to 6:00 PM

*Briefing for Year 5 Evaluation Results

Submitted by Tanya Del Valle, Senior Administrative Assistant, Cincinnati Preschool Promise