

**Cincinnati Preschool Promise  
Governance Committee Meeting**

Zoom

Minutes of June 2, 2022, 10:00 AM – 11:00 AM

**Committee Members Present:**

Deborah Mariner Allsop, Terri England, Marcia Futel, Jalissa Hutchins, and Micah Kamrass

**Members Absent:** None

**Cincinnati Preschool Promise Staff Present:**

Chara Fisher Jackson, Executive Director and CEO  
Tanya Del Valle, Senior Administrative Assistant

**Guests and Members of the Public:**

Jacob Purcell, Manley Burke, CPP Counsel

**1. Welcome, Call to Order:**

Deborah Mariner Allsop welcomed the Governance Committee members, opened the meeting at 10:00 AM, and read the statement below.

Please note that in conjunction with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has decided to convene the meeting via video conference. In accordance with Ohio's Sunshine Laws and Substitute House Bill 51, the Committee has advertised the meeting on CPP's website in advance and has provided a link for members of the public to listen to and view the meeting. The meeting will be recorded. A copy of the meeting minutes, including any documentation, will be made available on the CPP website, under the area Who We Are, Leadership, Meeting Schedule & Minutes as soon as possible after the meeting.

**ACTION:** A motion to approve the minutes of April 7, 2022, was made by Marcia Futel and seconded by Jalissa Hutchins. The motion was unanimously approved.

**2. Review of the Governance Task Calendar**

**Class of 2022**

Marcia Futel, Cincinnati Public Schools (CPS)

Terri England, Promise Forward (PF)

Verline Dotson, Promise Forward (PF)

Sallie Westheimer, United Way of Greater Cincinnati (UWGC)

Dr. H. James Williams, United Way of Greater Cincinnati (UWGC)

Committee members discussed the eligibility of the Class of 2022 for reelection. After reviewing the Governing Principles and the Operating Agreement, they found that Marcia Futel, Terri England, Verline Dotson, and Sallie Westheimer are all available for reelection by the nominating organizations. Dr. H. J. Williams resigned, and his position is still open to be filled by the UWGC nomination.

### **Review of the Board Matrix**

A review of the Board Matrix for 2022 shows that new members with skills in marketing, communications, technology, faith-based organizations, and media were areas that the Cincinnati Preschool Promise Board of Managers could use to expand their areas of expertise.

### **Letters to the Nominating Organizations**

Deborah Mariner Allsop said that the letters to United Way of Greater Cincinnati, Cincinnati Public Schools, and Promise Forward should be sent by the week of June 14. The nominating organizations will have until Aug. 3<sup>rd</sup> to send in their nominations.

## **3. CPP Equity Policy Review**

Chara Fisher Jackson and Jacob Purcell, CPP counsel, gave an overview of the updates needed to the CPP Equity Policy. Due to a CPS Equity Policy change that eliminated CPS Equity Policy 2255 and replaced it with CPS Equity Policy 6320, those references to CPS Policy 2255 need to be updated in the CPP Equity Policy. The second area of change was the addition of a rubric to allow CPP to score vendors and program work on the equity policy. During the RFP process this year, CPP discovered a need for a rubric to measure compliance with the CPP Equity Policy.

The Committee was asked to review the proposed CPP Equity Policy as a first read and then be prepared to discuss and vote at the August 4th Governance Committee meeting. If the Governance Committee approves the CPP Equity Policy in August, it will proceed to the entire board on August 30th as a first read and then a vote on September 20 at the Annual Meeting.

#### **4. Executive Director CEO Report**

Chara Fisher Jackson said that she and the staff were working on definitions for areas like Quality Gap and the Equity Policy that would be available in August for the committee's consideration for future board education.

#### **5. Adjourn**

**ACTION:** A motion to adjourn was made by Marcia Futel and seconded by Terri England. The motion was unanimously approved.

#### **Future Governance Committee Meetings**

August 4, 2022, at 10:00 AM

September 8, 2022, at 10:00 AM

October (TBD) New Board Member Orientation

November 3, 2022, at 10:00 AM

Submitted by Tanya Del Valle, Senior Administrative Assistant  
Cincinnati Preschool Promise