

Cincinnati Preschool Promise
Board of Managers
Minutes Board Meeting August 30, 2022
United Way of Greater Cincinnati Convening Center
4:00 PM – 6:00 PM

Board Members Present:

O'dell Moreno Owens, M.D., M.P.H. (Chair), Deborah Allsop, Marcia Futel, Sallie Westheimer, Verline Dotson, Anthony Hobson, Christine Fisher, Terri England, Bishop Ennis Tait, Jalissa Hutchins, and Laura Sanregret,

Board Members Absent:

Gary Lindgren, Crystal Perkins, and Micah Kamrass

Guests:

Jacob Purcell, Manley Burke

Observers Present:

Vera Brooks – Director of Early Childhood, Cincinnati Public Schools

Observers Absent:

Moira Weir – CEO, United Way of Greater Cincinnati
Jennifer Wagner - Cincinnati Public Schools
Greg Landsman

Cincinnati Preschool Promise Staff Present (CPP):

Chara Fisher Jackson – Executive Director & CEO
Tanya Del Valle – Senior Administrative Assistant
Hector Polanco – Finance Director
Laura Carr – Public Relations Strategist

Members of the Public:

Brandy Harris – MetrixIQ
Deanna Lane – Learning Grove
Delorise Pennington – Learning Grove
Carolyn Brinkman – CoStars
Patti Gleason – Learning Grove

1. Welcome, Roll Call, and Approval of Agenda

O'dell Moreno Owens, M.D., M.P.H. welcomed Board members, members of the public and officially opened the meeting at 4:07 PM and completed roll call.

2. Review and Approval of Minutes of June 28, 2022

A motion was requested to approve the June 28, 2022, meeting minutes.

ACTION: A motion to approve the minutes of June 28, 2022, was made by Deborah Allsop and seconded by Anthony Hobson. The motion was unanimously approved.

3. Executive Director's Report

Master Agreement Renewal

Chara Fisher Jackson said no new updates on the Master Agreement negotiation. CPS has confirmed that they have received our draft and are working on replies.

FY21 Impact Numbers

The FY21 Impact numbers are the high-level accomplishments that CPP has reached this year. Additional achievements will be shared at the September 20 CPP Annual Meeting. On September 29, the Annual Report will be released to the public along with the report that CPP provides to CPS each year.

2022-2023 Tuition Assistance

There are 440 approved Tuition Assistance Applications for this year and 129 pending applications. Jacob Staley is a new CPP Promise Team member going to preschool sites to help with the application process for families and providers.

CPP Events

The CPP Back to School Jam with Linton PB & Jam was a success, with children and families having a fabulous time with educational activities. CPP has 1,000 backpacks filled with school supplies to give to CPP students, thanks to funding from US Union Savings Bank and Guardian Saving Bank, the African American Chamber of Commerce, and the Village Preschool of Anderson. New this year, each student also received a book in their bags, thanks to the Village Preschool of Anderson.

Year 5 Evaluation Briefing

INNOVATIONS will present a virtual preview of the Year 5 Evaluation to allow board members to ask questions and provide feedback. Board recommendations will be incorporated into the final report that will be released to the public at the September 29 CPP Special Board Meeting.

Personnel – Director of Strategy & Communications

The search for a Director of Strategy & Communications is ongoing. Some initial interviews were conducted, but we continue to look for the right fit. We will be revising the job description and seeking the help of a recruiting firm, as the job market is a tough one for employers now.

Save the Date Events

- October 1 NAACP Freedom Fund Dinner
- October 8 4C for Children Champions Gala
- November 3 Cinnovation: Celebrating Leading Man Fellowship

CPP in BLAAC Magazine

Laura Carr has written an article highlighting Cincinnati Preschool Promise in the inaugural issue of the BLAAC magazine.

4. MetrixIQ Contract Extension

Chara Fisher Jackson recommended that we extend the contract with MetrixIQ on a month-to-month basis for 90 days. The RFP process will be managed by the new Director and include some additions to the contract for Teacher Promise Grant and Staff Support Fund processing which currently takes approximately 40% of a full-time employee's time.

ACTION: A motion to approve the MetrixIQ Contract Extension was made by Sallie Westheimer and seconded by Laura Sanregret. The motion was unanimously approved.

6. Committee Reports

Finance & Audit

Anthony Hobson said the FY22 End-Of-Year-Results were good because CPP used most of its budget as planned, and the Unspent Funds are below the level that must be returned to CPS. Contingency Funds were used to fund Tuition Assistance. The \$500,000 in unspent funds will be used to support things that drive our goals. The Executive Director will submit a plan for using the unspent funds as outlined in the Carryover Spend Policy.

Governance Committee

Deborah Allsop reported that the Governance Committee met to finalize the Class of 2025. The United Way of Greater Cincinnati has nominated Sallie Westheimer and Michelle Hopkins. The Cincinnati Public School (CPS) Board will nominate Marcia Futel with the presentation of a resolution at the CPS Board Meeting on September 12. Promise Forward nominations of Verline Dotson and Terri England. The Governance Committee will follow the process outlined in the Governance Principles to determine the slate of officers. Communication will be sent to Board Members regarding officer positions.

Deborah Allsop asked Jacob Purcell to review the changes to the Board Terms in the Governance Principles. The changes, as reflected in the attached document, make the terms consistent with the Operating Principles.

ACTION: A motion to approve the changes to the Board Terms provision of the Governing Principles as presented was made by Deborah Allsop and seconded by Terri England. The motion was unanimously approved.

Revisions to CPP's Equity Policy were presented for a first read by Chara Fisher Jackson. The Policy has been updated to be aligned with CPP's equity-related policies and the rubric for tracking the implementation of the Policy. Dr. Owens recommended reviewing the Policy to make sure that gender equity is included in the policy. The Policy will be updated by the Governance Committee and presented to the Board of Managers for consideration at a later date.

The Conflict of Interest Policy and Annual Disclosure Statement will be distributed at the Annual Meeting on September 20.

Community Engagement

Bishop Ennis Tait reported that the Community Engagement Committee met to review marketing and promotional activities, including the Black Family Reunion. New CPP promotions have been

placed on Metro buses. Including the QR code on collateral material offers new ways for parents and the public to connect with CPP. Bishop Tait recommended that CPP participate in Avondale Day on September 24 to share information with the community.

7. CPS Update

Vera Brooks, Director of Early Childhood, Cincinnati Public Schools (CPS), said that enrollment at CPS was up with a total of 1,527 preschoolers and including 702 CPP preschoolers. She shared the excitement of having the Leading Men Fellowship at several CPS preschools and thanked CPP for their ongoing partnership.

8. Observers' Comments

No Observers' Comments

9. Adjourn

ACTION: A motion to adjourn was made by Laura Sanregret and seconded by Marcia Futel. The motion was unanimously approved.

Future CPP Board of Managers Meetings

- September 20, 2022 – 4:00 to 6:00 PM
 - September 29*, 2022 – 4:00 to 6:00 PM
 - October 25, 2022 – 4:00 to 6:00 PM
 - November 29, 2022 – 4:00 to 6:00 PM
- *Special Meeting for Year 5 Evaluation Results

Submitted by Tanya Del Valle, Senior Administrative Assistant, Cincinnati Preschool Promise