

Cincinnati Preschool Promise
Board of Managers
Minutes Board Meeting September 20, 2022
United Way of Greater Cincinnati Convening Center
4:00 PM – 6:00 PM

Board Members Present:

O'dell Moreno Owens, M.D., M.P.H. (Chair), Deborah Allsop, Sallie Westheimer, Verline Dotson, Terri England, Bishop Ennis Tait, Jalissa Hutchins, Laura Sanregret, and Micah Kamrass

Board Members Absent:

Anthony Hobson, Christine Fisher, Marcia Futel, and Crystal Perkins

Guests:

Jacob Purcell, Manley Burke

Observers Present:

Vera Brooks – Director of Early Childhood, Cincinnati Public Schools

Observers Absent:

Moira Weir – CEO, United Way of Greater Cincinnati
Jennifer Wagner - Cincinnati Public Schools
Greg Landsman – Cincinnati City Council

Cincinnati Preschool Promise Staff Present (CPP):

Chara Fisher Jackson – Executive Director & CEO
Hector Polanco – Finance Director
Kenetra Mathis – Program & Evaluation Manager
Florence Malone Crump – Outreach & Enrollment Manager
Brittnii Pina – Quality Improvement Manager
Laura Carr – Public Relations Strategist
Tanya Del Valle – Senior Administrative Assistant
Jacob Stanley – Promise Team Member

Members of the Public:

Brandy Harris – MetrixIQ
Allyson Williams – Beech Acres
Vanessa Freytag – 4C for Children

1. Welcome, Roll Call, and Approval of Agenda

O'dell Moreno Owens, M.D., M.P.H. welcomed Board members, members of the public and officially opened up the meeting at 4:02 PM.

2. Review and Approval of Minutes of August 30, 2022

A motion was requested to approve the meeting minutes.

ACTION: A motion to approve the minutes of August 30, 2022, was made by Deborah Allsop and seconded by Micah Kamrass. The motion was unanimously approved.

3. Annual Meeting

- **Election of Class of 2025**

Micah Kamrass (UW)
Marcia Futel (CPS)
Terri England (PF)
Verline Dotson (PF)
Sallie Westheimer (UW)

ACTION: Deborah Allsop made a motion to approve the Class of 2025, seconded by Micah Kamrass. The motion was unanimously approved.

- **Election of Board Officers**

O'dell Moreno Owens, M.D., M.P.H – CPP Board of Managers Chair
Anthony Hobson- CPP Treasurer
Micah Kamrass – CPP Secretary

ACTION: Deborah Allsop made a motion to approve the election of the CPP Board Officers, seconded by Laura Sanregret. The motion was unanimously approved.

- **Appointment of Committee Chairpersons**

O'dell Moreno Owens, M.D., M.P.H – Executive Committee Chair
Anthony Hobson- Finance & Audit Committee Chair
Deborah Allsop- Governance Committee Chair
Terri England – Community Engagement Chair
Sallie Westheimer – Cost of Quality Committee

- **Appointment of Board Members to Committees**

STANDING COMMITTEES

Executive Committee

O'dell Moreno Owens, M.D., M.P.H., Chair
Tony Hobson, Finance Committee Chair
Deborah Allsop, Governance Committee Chair
Terri England, Community Engagement Committee Chair
Sallie Westheimer, At-Large Member
Verline Dotson, At-Large Member

Finance & Audit Committee

Tony Hobson, Chair
Christine Fisher
Verline Dotson
*Jennifer Wagner, CPS
*Dawn Reynolds, UWGC

Governance Committee

Deborah Allsop, Chair
Terri England
Marcia Futel
Jalissa Hutchins
Micah Kamrass

Community Engagement Committee

Terri England, Chair
Bishop Ennis Tait
Laura Sanregret
Michelle Hopkins
*Eric Rademacher

AD-HOC COMMITTEES:

Cost of Quality Committee

Sallie Westheimer, Chair
Terri England
Crystal Perkins
Laura Sanregret
*Patti Gleason – Learning Grove
*Barb Herron – UC Early Learning Center
*Kelly Hubbard – Cincinnati State University
*Garri Davis – Water Lily
*Kim Ginn – 4C for Children
*Vera Brooks – CPS Early Childhood

* indicates Non-Board member

Master Agreement Committee

Terri England
Marcia Futel
Micah Kamrass
Sallie Westheimer

- **Review of the Governing Principles**

Deborah Allsop said the changes were discussed and approved in the previous meeting, but this was the annual review.

- **Annual Conflict of Interest Forms**

Deborah Allsop said to simplify collecting the Annual Conflict of Interest Forms; copies were included in the Board packet. They can be submitted after the meeting or in the next couple of weeks.

4. CPP Impact Report 2021-2022

Chara Fisher Jackson provided highlights from the CPP Impact Report 2021-2022, including parent and provider stories. For more details, refer to the CPP Impact Report 2021-2022, available on the CPP website at [Impact Report](#)¹. She said copies would be sent to stakeholders and providers to share with families and the community upon request.

5. Executive Director's Report

Chara Fisher Jackson provided an enrollment update. There are 597 approved Tuition Assistance applications, 144 pending applications, and 29 inactive students.

The Special Meeting for the Year 5 Evaluation will be held on September 29 from 4:00 to 6:00 PM at the United Way of Greater Cincinnati Convening Room. The Annual Report and Year 5 Evaluation will be released to the public at the meeting.

6. Committee Updates

- **Governance Committee**

Equity Policy Revisions

Deborah Allsop requested a motion for approval of the CPP Equity Policy.

ACTION: A motion to approve the CPP Equity Policy was made by Sallie Westheimer and seconded by Terri England. The motion was unanimously approved.

Executive Director's/CEO Evaluation

Deborah Allsop said that the evaluation tool is the same as last year but will be delivered in a different format, as decided by Micah Kamrass, to make things easier.

8. CPS Update

Vera Brooks provided an update on preschool enrollment for CPS and shared some positive highlights of the school year so far.

9. Observers' Comments - None

10. Adjourn

ACTION: Laura Sanregret made a motion to adjourn, seconded by Micah Kamrass. The motion was unanimously approved.

¹ <https://issuu.com/preschoolpromise/docs/cpp-impact-booklet-2022-final-highres>

Future CPP Board of Managers meetings

- October 24, 2022 – 4:00 to 6:00 PM
- November 28, 2022 – 4:00 to 6:00 PM
- January 31, 2023 – 4:00 to 6:00 PM
- March 28, 2023 – 4:00 to 6:00 PM
- May 23, 2023 – 4:00 to 6:00 PM
- June 20, 2023 – 4:00 to 6:00 PM
- August 22, 2023 – 4:00 to 6:00 PM
- September 19, 2023 – 4:00 to 6:00 PM
- September 26*, 2023 – 4:00 to 6:00 PM
- October 24, 2022 – 4:00 to 6:00 PM
- November 28, 2022 – 4:00 to 6:00 PM

*Briefing for Year 6 Evaluation Results

Submitted by Tanya Del Valle, Senior Administrative Assistant Cincinnati Preschool Promise