

**Cincinnati Preschool Promise
Governance Committee Meeting**
United Way of Greater Cincinnati
Partnership Room
11:00 AM – 12:00 AM
Minutes of August 25, 2022

Committee Members Present:

Marcia Futel, Jalissa Hutchins, and Micah Kamrass

Members Absent: Deborah Mariner Allsop and Terri England

Cincinnati Preschool Promise Staff Present:

Chara Fisher Jackson, Executive Director and CEO
Tanya Del Valle, Senior Administrative Assistant

Guests and Members of the Public:

Jacob Purcell, Manley Burke, CPP Counsel

1. Welcome, Call to Order:

Marcia Futel welcomed the Governance Committee members and opened the meeting at 11:00 AM.

ACTION: A motion to approve the minutes of June 2, 2022, was made by Micah Kamrass and seconded by Jalissa Hutchins. The motion was unanimously approved.

2. Review of the Governance Task Calendar

Class of 2025

Marcia Futel shared that the letter from Moira Weir from the United Way of Greater Cincinnati nominated Sallie Westheimer to continue and Michelle Hopkins to replace Dr. H. James Williams.

Chara Fisher Jackson said that letters from Promise Forward would be coming soon, and CPS will pass the resolution to nominate before the annual meeting.

Attendance Issues

Marcia Futel said the Governance Chair would reach out to any members that had attendance issues.

Nomination of Board Officers

Marcia Futel said they would announce at the Board of Managers meeting on August 30 to send in nominations or self-nominations to be discussed at the September Governance meeting.

Orientation of New Board Members

The committee discussed options and decided that since there was likely only one new board member, the new member's board mentor could do an orientation over lunch or a meeting instead of the entire committee meeting.

Disclosure/ Conflict of Interest Forms

The only form update was the date, and the committee agreed that distribution and collection at the Annual Board of Managers Meeting was the best way to complete many forms at once.

Annual Review of Governance Principles

Marcia Futel said there were no suggested changes to the Board Terms and Governance Principles submitted after the first read by the board members. It will be going to the August 30 Board of Managers meeting for a 2nd read and approval.

3. Executive Director CEO Report

Chara Fisher Jackson provided a list of potential areas that could benefit from board education and member feedback on ways to share it with the community. The committee discussed various possible board education topics and decided on two. The first topic will be the definition of success – output vs. impact with information about the KRA, number served vs. whole child method definition of success. The second topic would be understanding the whole child framework and the Head Start whole child and family. Chara Fisher said we will send out information in November and start the new year.

4. CPP Equity Policy Review

Marcia Futel asked if there any suggested changes or edits to the CPP Equity Policy. There were no requested changes.

ACTION: A motion was requested to send the CPP Equity Policy to the CPP Board of Managers was made by Micah Kamrass and seconded by Jalissa Hutchins. The motion was unanimously approved.

5. Adjourn

ACTION: A motion to adjourn was made by Micah Kamrass and seconded by Jalissa Hutchins. The motion was unanimously approved.

Future Governance Committee Meetings

September 8, 2022, at 10:00 AM
October (TBD) New Board Member Orientation
November 3, 2022, at 10:00 AM

Submitted by Tanya Del Valle, Senior Administrative Assistant
Cincinnati Preschool Promise