

**Cincinnati Preschool Promise
Executive Committee Meeting**
United Way of Greater Cincinnati Room 201
Minutes of April 18, 2023, at 3:00 – 4:00 PM

Executive Committee Members Present: Micah Kamrass, Deborah Mariner Allsop, Terri England, Anthony Hobson, Marcia Futel, and Sallie Westheimer

Executive Committee Members Absent: Verline Dotson

Observers Present: None

Cincinnati Preschool Promise (CPP) Staff Present:
Chara Fisher Jackson, Executive Director
Tanya Del Valle, Senior Administrative Assistant

Guests: None

1. Welcome, Call to Order

Micah Kamrass welcomed the members of the Executive Committee to the meeting. The meeting was called to order at 3:05 PM, and the roll call was completed.

ACTION: A motion to approve the minutes of February 7, 2023, was made by Terri England and seconded by Sallie Westheimer. The motion was unanimously approved.

2. Committee Reports

Governance – Deborah Mariner Allsop said that the Class of 2023 had five board members eligible to be nominated for the Class of 2026. She said she would communicate with the Class of 2023 to ensure that they wished to continue serving and with nominating organizations.

Deborah Mariner Allsop (Cincinnati Public Schools)
Ross Meyer (Cincinnati Public Schools)
Bishop Ennis Tait (Promise Forward)
Anthony Hobson (United Way of Greater Cincinnati)
Kristi Phillips (United Way of Greater Cincinnati)
Pam Bowers and Ross Meyer completed the board orientation.

The Committee decided that next year's first or second quarter would be a good time for a Board Self-Evaluation, preferably with the Mayerson Academy, if possible, which completed the previous self-evaluation.

Cost of Quality- Sallie Westheimer shared that the committee has been focused on estimating the actual cost of delivering high-quality preschool for community providers. She said continuing research and data collection was ongoing, but it was apparent that our tuition assistance was far below the actual cost. The usual 3% increase would not approach the actual cost to providers. While a considerable raise in tuition assistance is not in the CPP budget, the committee recommended a 10% increase this year instead of the 3% increase to bring the tuition assistance closer to the actual cost.

3. Executive Director's Report

Chara Fisher Jackson said that the amount spent this year would be close to 9.5 million dollars. She asked the committee for feedback on which priorities to focus on to address to prevent a future deficit while meeting the strategic goals.

1. 10% increase in Tuition Assistance
2. Family Cost Adjustment with CPP paying 100% tuition instead of sliding scale for 200% FPL to 250% FPL students
3. PB & JAM
4. Eliminate Extended Learning Session (ELS)
5. Reduce Contingency Fund

The committee prioritized the 10% increase in tuition assistance, family cost adjustment , and PB & JAM. Instead of eliminating ELS, the committee decided that it should be reviewed next February, and ELS would be funded if there is an underspend. The committee agreed that the Contingency Fund should be reduced to support these budget priorities and ensure no future deficit.

4. Adjourn

ACTION: A motion to adjourn was made by Deborah Mariner Allsop and seconded by Anthony Hobson. The motion was unanimously approved.

Future Executive Committee dates:

May 9, 2023
June 13, 2023
August 8, 2023
October 10, 2023

Submitted by Tanya Del Valle, Senior Administrative Assistant
Cincinnati Preschool Promise